



4266 Casey Boulevard | Williamsburg, VA 23188

CLIENT INFORMATION FORM

Welcome to our firm! We are pleased that you have chosen to consult with our office.

Please provide the following information so that we may better assist you with the needs assessment of your case.

Thank you for the opportunity to meet with you and to review with you your current legal matter. Please be assured that we will hold in the strictest of confidence all the information which our attorney and staff have received from you today and will receive from you in the future. However, unless and until, you and an attorney from this firm endorse a letter of engagement, contract of employment, or fee agreement, please be aware that you are not a client of this firm and, accordingly, we do not represent you nor is there any obligation on the part of any lawyer in this firm to act on your behalf in any manner. If you have any questions or confusion, please feel free to contact us.

Client's Full Name: _____

Date: _____ Home Phone No: _____

Cell Phone No: _____ Work Phone No: _____

Email Address: _____ Fax No: _____

Current Address: _____

Street

City

State

Zip

How did you hear about us? _____

Please mark the category which best describes your case:

<input type="checkbox"/> Adoption	<input type="checkbox"/> Civil Dispute or Litigation	<input type="checkbox"/> Custody/Visitation/Child Support
<input type="checkbox"/> Debt Collection	<input type="checkbox"/> Estate Administration	<input type="checkbox"/> Immigration/Deportation
<input type="checkbox"/> Personal Injury	<input type="checkbox"/> Traffic Violation	<input type="checkbox"/> Real Estate Matter
<input type="checkbox"/> Business/Corporate Matter	<input type="checkbox"/> Guardianship/Adult-Minors	<input type="checkbox"/> Criminal Violation
<input type="checkbox"/> Divorce/Separation	<input type="checkbox"/> Wills/Trust Agreements	<input type="checkbox"/> Other: _____
Spouse's Name: _____		

I acknowledge receipt and understanding of this disclaimer as evidenced by my signature hereto.

Signature: _____